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**INFORMATION AND MANAGEMENT SUPPORT STAFF  
WEEKLY REPORT FOR PERIOD ENDING 23 SEPTEMBER 1986**

**1. Progress Report on Tasks Assigned by the DCI/DDCI:**

No tasks assigned during this reporting period.

**2. Items or Events of Major Interest that have Occurred During the Preceding Week:**

**A. DAS**

(1) The first FARS Engineering Review Board (ERB) was held on Wednesday, September 17, 1986. Representatives from OL/SD/DCB, OL/IMSS/DAS, OL/IMSS/TG, and OIT/MISG/SIS/CMA were in attendance. The System Development Plan for the FARS conversion was discussed and the group voted to send the documentation to the FARS CCB for approval. Currently, meetings are being scheduled to discuss the following action items. 1) Impact of the FARS conversion on the CONIF (Contract Information System) data base, and 2) at present, FARS is classified 'unclassified'. [redacted] is looking into the possibility of changing the classification to 'SECRET' on the new FARS system. [redacted]

(2) End-of-year closeout activities are proceeding favorably, thanks to good planning by key players. The following is a quote from [redacted] DBM of CONIF. "We input 340 contracts and 208 amendments this week. We are following up by phone on bilateral contracts and amendments missing a date that the signed copy of the document was returned from the contractor. We are also following up on contract numbers we have issued but for which we have not received the paperwork. [redacted] has been sending us a copy of his open commitment listings so we can do what we can to help there. Cooperation is at an all time high in every area!"

(3) The commercial software package known as [redacted] (accountable property) has arrived and is being installed on a PC for evaluation as to its LOCS potential.

**B. Planning**

On 23 September 1986 IMSS sent the OL Planning Calendar for FY 87 and the Planning Guide to Division and Staff Chiefs for their information and for forwarding to their Planning Officers. The calendar gives an overview of the OL annual planning cycle; and the guide provides information regarding the OL Planning Conference, Executive Conference, OL Quarterlies, etc., and instructions on preparing milestone charts, initiatives, etc. [redacted]

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B. Planning (continued)

IMSS chaired a meeting of OL staff/division planning officers/representatives on 18 September to discuss upcoming planning requirements, including FY 86 accomplishments, the FY 86 MBO wrap-up, FY 87 objectives, additional budget initiatives for FY 89 and new budget initiatives for FY 90, OL's FY 87-91

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IMSS has compiled a summary of FY-86 accomplishments, based on staff/division input for the DDA a few weeks ago, and asked planning representatives to update the summary through the end of September. This information, due 1 Oct, will be used for the D/L's cable report to logs officers in the field (to be sent semi-annually hereafter) as well as for the "overview" in the 4th Qtr OL Quarterly.

We continue to receive enthusiastic responses and requests for additional copies of the OL Yellow Pages. About 30 copies remain of the initial 800 printed.

The last OL Quarterly has brought more favorable comments than any thus far. We have tasked P&PD to begin photographing more of the "faces of OL" for future Quarterlies, with plans to focus on FMD's Motor Pool drivers; design, photo lab, and bindery staffs of P&PD; and EBOB staff of RECD -- all the less-visible players in OL -- in the next sessions.

C. CLAS

(1) DC/IMSS met with [ ] C/FSD/OF to get briefed on the progress and background of the BARS project and testing of the Cullinet General Ledger Software. Impression received from discussion is that OF will support anything as long as it is Cullinet.

(2) [ ] briefed Ed Maloney, D/OIT on the technical evaluation of CLAS. No decision was made with respect to the technical feasibility of continuing with MSA software. D/OIT expressed desire to have briefing with [ ] DD/OIT on 16 October regarding OIT's direction with Corporate Data Base, and relationship to MSA and Cullinet applications software packages.

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C. CLAS (continued)

Ma (3) Copies of the CLAS team's functional evaluation were distributed to C/PMS, C/PD, C/SD, and C/CD for review, with feedback due 3 October. Briefings for personnel from these components will follow to resolve/discuss functional problem areas.

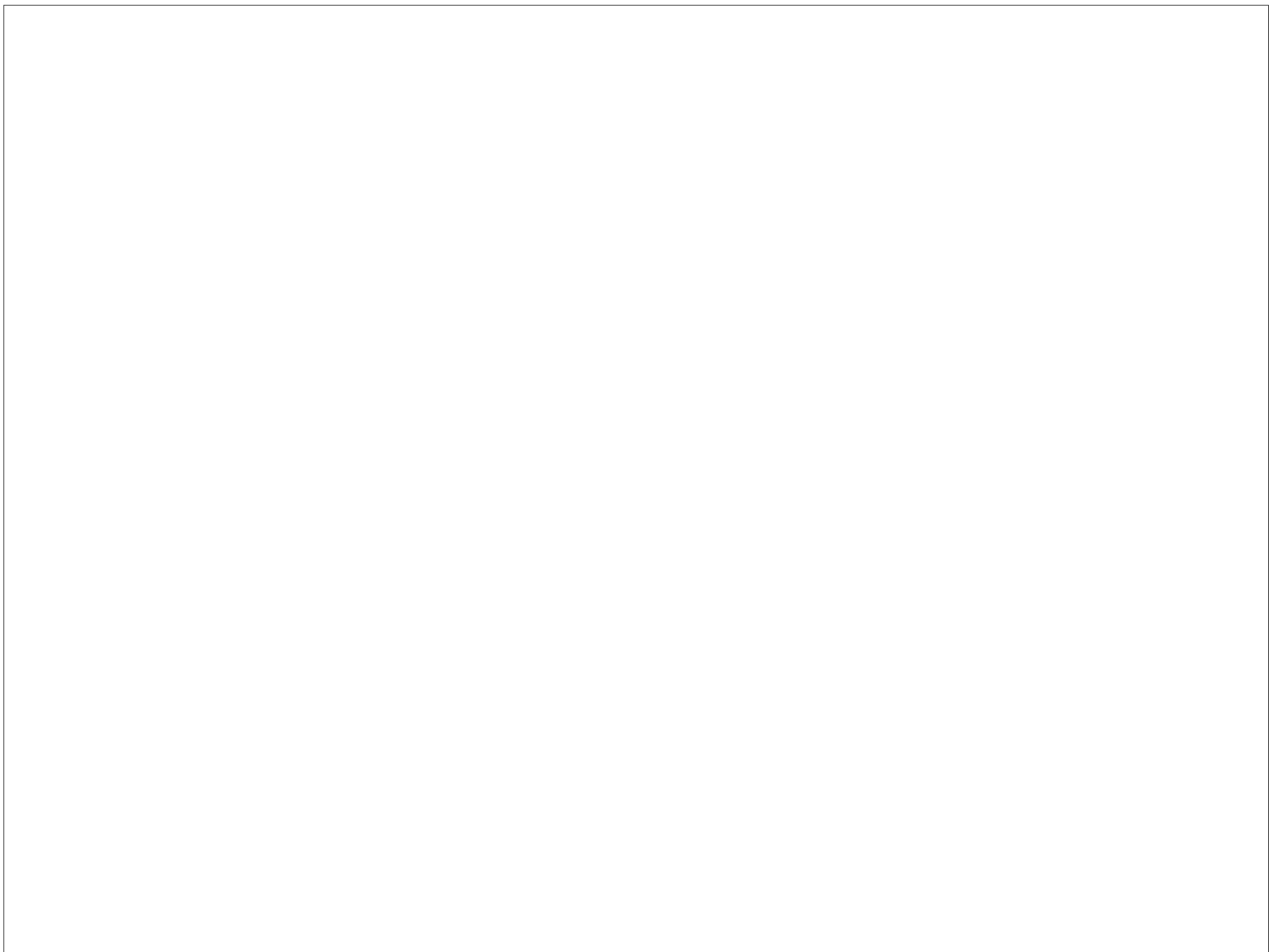
D. Records Management

Ma In a continuing effort to schedule OL's machine-readable records, an OIS representative met with representatives from FMD, DAS/TG and the OL/RMO on 17 September to review a draft schedule for ten computer systems in FMD. The schedule contained descriptions of the systems and disposition instructions for records created by the systems.

E. Regulations

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3. Appraisal of Staff Activity during Past Week:

No In summary, all OL components were requested to conduct the yearly records inventory during the first week in October 1986. Requests for additional copies of the OL Yellow Pages are being received. A Logistics Planning Guide/Planning Calendar has been prepared and will be transmitted to all OL component planning officers. A meeting was also held with all OL component planning officers to discuss their required planning efforts regarding their input to the next OL Quarterly, the October Logistics Planning Conference, and the Fourth Quarter MBO Review.

4. Perspective of Staff Activities During Forthcoming Week.

No IMSS planning for the OL Planning Conference continues. We look forward to receipt to overseas responses regarding LOCS requirements descriptions.

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